



Employment Opportunities

National Logistics Cell (NLC) invites applications from competent and highly motivated professionals to join against following positions on contract basis:-

No. 01

Position: **Principal APSAC**

Vacancy: 1

Location: Rawalpindi

Selection Criteria:

- **Qualification:** Ph.D / M.Phil / M.Sc from HEC recognized renowned university.
 - **Experience:** Civilian with minimum 15 years teaching experience and knowledge of handling administrative affairs.
 - **Preference:** Retired Brigadier from Army Education Corps (AEC).
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No. 02

Position: **General Manager Information Communication and Technology**

Vacancy: 1

Location: Rawalpindi

Selection Criteria:

- **Qualification:** Master in Computer Sciences / Information Technology / Software Engineering from HEC recognized renowned University.
 - **Experience:** **Military** - Retired Col / Lt Col with minimum 25 years experience from Army Corps of Signals / C4I Dte / IT Industry.
Civilian - Minimum 20 years experience in IT Project management especially IT network and system.
 - **Preference:** Excellent knowledge of technical management, information analysis and of computer hardware / software systems will be given preference.
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No. 03**Position:** **General Manager Human Resource****Vacancy:** 1**Location:** Rawalpindi**Selection Criteria:**

- **Qualification:** MS HRM / MBA HRM from HEC recognized university.
 - **Experience:** **Military** - Retired Col from All Arms with minimum 25 years practical knowledge / experience of dealing HR matters.
 - Civilian** - Minimum 20 years post qualification experience / practical knowledge of policy making and dealing HR matters of corporate sector.
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No. 04**Position:** **General Manager Recovery****Vacancy:** 1**Location:** Rawalpindi**Selection Criteria:**

- **Qualification:** FCMA / FCA / MBA Finance
 - **Experience:** **Military** - Retired Col / Lt Col / Maj (All Arms) with minimum 25 years relevant experience.
 - Civilian** - FCMA / FCA / MBA Finance with minimum 20 years relevant experience.
 - **Preference:** Preference will be given to persons who have military background.
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No. 05**Position:** **General Manager Land and Quartering****Vacancy:** 1**Location:** Rawalpindi**Selection Criteria:**

- **Qualification:** MBA from HEC recognized renowned University
- **Experience:** **Military** - Retired Armed Forces Officers equivalent to the rank of Col / Lt Col will be preferred.

Civilian - Minimum 20 years experience in Revenue Department or Estate Office of Govt.

- **Preference:** Practical knowledge / experience of handling estate and land matters.
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No. 06

Position: **Senior Manger Inventory**

Vacancy: 1

Location: Rawalpindi

Selection Criteria:

- **Qualification:** **Civilian** - M.Sc / MS in Supply Chain Management, Logistics, Marketing or Business Administration from HEC recognized university with minimum 15 years experience of Inventory management in Public sector, organization / corporate sector in officer cadre.
Military - Retired Lt Col with minimum 25 years experience from Army Corps of Ord.
 - **Preference:**
 - Experience of use of Oracle Financial Module.
 - Familiarity with sourcing and inventory management.
 - Post experience of service in public sector organization.
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No. 07

Position: **Senior Manger Procurement**

Vacancy: 1

Location: Rawalpindi

Selection Criteria:

- **Qualification:** **Civilian** - MSc / MS in Supply Chain Management, Logistics, Marketing or Business Administration from HEC recognized university with minimum 15 years experience of procurement of construction related machinery / equipments / spare parts and construction material.
Military - Retired Lt Col with minimum 25 years experience from Army Corps of Ord / ASC.

- **Preference:**
 - Procurement experience in DGDP / DGP Army.
 - Familiarity with sourcing and vendor management.
 - Post experience of service in public sector organization.
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No. 08

Position: **Senior Manager Legal Affairs / Retainer-ship**

Vacancy: 1

Location: Karachi

Selection Criteria:

- **Qualification:** LLB (Preference will be given to candidate with higher qualification).
 - **Experience:**
 - Military** - Retired Lt Col with minimum 25 years experience in JAG Branch.
 - Civilian** - Practicing Lawyer with LLM, 12 years / LLB, 13 years.
 - **Preference:**
 - Candidate must have experience of dealing corporate cases, custom cases.
 - Candidate must have valid license of Bar Council.
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No. 09

Position: **Manager Legal Affairs / Retainer-ship**

Vacancy: 1

Location: Lahore

Selection Criteria:

- **Qualification:** LLB (Preference will be given to candidate with higher qualification).
 - **Experience:**
 - Military** - Retired Maj with minimum 20 years experience in JAG Branch.
 - Civilian** - Practicing Lawyer with LLB, 8 years experience.
 - **Preference:**
 - Candidate must have experience of dealing corporate related issues and legal matters.
 - Candidate must have valid license of Bar Council.
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No. 10**Position:** **Manager Human Resource****Vacancy:** 2**Location:** Rawalpindi**Selection Criteria:**

- **Qualification:** MS HRM / MBA HRM from HEC recognized university.
 - **Experience:** **Military** - Retired Maj from All Arms with minimum 20 years practical knowledge / experience of dealing HR matters.
Civilian - Minimum 8 years post qualification experience / practical knowledge of policy making and dealing HR matters of corporate sector.
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No. 11**Position:** **Manager Pre-Audit****Vacancy:** 2**Location:** Karachi (1) & Rawalpindi (1)**Selection Criteria:**

- **Qualification:** CA / ACMA / ACCA / MBA Fin / M.Com
 - **Experience:**
 - CA / ACMA / ACCA with 8 years relevant experience.
 - MBA Fin / M.Com with 10 years relevant experience.
 - **Preference:** Expertise in handling of audit matters in Public / Government Department. Work experience in Department of Auditor General of Pakistan / Federal / Provincial level
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No. 12**Position:** **Assistant Manager Pre-Audit****Vacancy:** 4**Location:** Gilgit (1), Quetta (2) & Karachi (1)**Selection Criteria:**

- **Qualification:** CA / ACMA / ACCA / MBA Fin / M.Com
- **Experience:**
 - CA / ACMA / ACCA with 3 years relevant experience.
 - MBA Fin / M.Com with 5 years relevant experience of handling audit matters of mega construction projects

- **Preference:** Expertise in handling of audit matters in Public / Govt Department. Work experience in Department of Auditor General of Pakistan / Federal / Provincial level.
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No. 13

Position: **Assistant Manager (Organization Development)**

Vacancy: 2

Location: Rawalpindi

Selection Criteria:

- **Qualification:** MS HRM / MBA HRM from HEC recognized university.
 - **Experience:** Minimum 5 years post qualification experience of handling HR & OD matters.
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No. 14

Position: **Assistant Manager Finance & Accounts**

Vacancy: 2

Location: Rawalpindi

Selection Criteria:

- **Qualification:** CA / ACMA / ACCA or MBA Fin / M.Com
 - **Experience:**
 - CA / ACMA / ACCA with 3 years relevant experience
 - MBA Fin / M.Com with 5 years relevant experience of handling financial matters of mega construction projects.
 - **Preference:** Working experience in ERP (Oracle Financials) will be added advantage.
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No. 15

Position: **Assistant Manager Inventory**

Vacancy: 1

Location: Rawalpindi

Selection Criteria:

- **Qualification:** M.Sc / MS in Supply Chain Management, Logistics, Marketing or IT / Finance from HEC recognized university.

- **Experience:** Minimum 5 years experience of inventory management in Public sector, organization / corporate sector.
 - **Preference:**
 - Experience of use of Oracle Financial Module.
 - Post experience of service in public sector organization.
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No. 16**Position:** **Assistant Manager Internal Audit****Vacancy:** 1**Location:** Lahore**Selection Criteria:**

- **Qualification:** CA / ACMA / ACCA / MBA Fin / M.Com
 - **Experience:**
 - CA / ACMA / ACCA with 3 years relevant experience.
 - MBA Fin / M.Com with 5 years relevant experience of handling audit matters of mega construction projects
 - **Preference:** Expertise in handling of audit matters in Public / Government Department. Work experience in Department of Auditor General of Pakistan / Federal / Provincial level.
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No. 17**Position:** **Assistant Manager Procurement****Vacancy:** 1**Location:** Rawalpindi**Selection Criteria:**

- **Qualification:** Masters degree in Supply Chain Management / Marketing / IT / Finance
 - **Experience:**
 - Minimum 5 years experience.
 - Proficient and having large experience in dealing with construction related machinery / equipments / spare parts and have experience of procurement of engineering plant, equipment, machinery.
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No. 18**Position:** **Assistant Manager Software Developer****Vacancy:** 2**Location:** Rawalpindi**Selection Criteria:**

- **Qualification:** Master / Bachelor Degree in Computer Sciences / Information Technology /Software Engineering.

Minimum 5 years post qualification hands on experience in: -

- **System Development Life Cycle** – Waterfall or Agile
 - **Software Application Development** – Netbeans IDE, Java Server Faces (preferably Prime Faces), Hibernate ORM, Oracle and MySQL databases
 - **Business Process Management** – Bonita or JBoss
 - **Identity Management** –Open LDAP or Windows AD
 - **Application Server** – Any of Glassfish, Wildfly, Websphere or Weblogic
 - **Portal Development** – Liferay Portal
 - **Enterprise Content Management** – Alfresco ECM or equivalent
 - **Data Warehousing, Reports & Analytics** – Jasper Reports & BI
 - **DevOps** – Versioning, Continuous Delivery / Deployment (Jenkins), App server administration, clustering, load balancing, grid computing, connection pooling.
 - Strong concepts in virtualization and infrastructure.
 - Must be able to document end-to-end project life cycle as well as hold skills in business communication.
 - Must have implemented at least **4 complete and in-production projects** in the above mentioned Required Tools & Technologies.
- **Preference:** Any international certification in Java Enterprise Edition or minimum 10 year experience
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No. 19**Position:** **Assistant Manager ERP Implementer****Vacancy:** 4**Location:** Rawalpindi**Selection Criteria:**

- **Qualification:** Master / Bachelor Degree in Computer Sciences / Information Technology / Finance / HR / Project Management / Supply Chain.
 - **Experience:** Minimum 5 years post qualification hands on experience as Oracle functional Consultant in Oracle Financials or HCM or SCM or Oracle Project Accounting (PA) modules with min 2 end to end full life cycle successful implementations on Oracle E-Business Suite R12.
 - **Preference:** Oracle EBS Financials, Human Capital Management, Project Management, Supply Chain Management, P2P and O2C Processes.
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No. 20**Position:** **Assistant Manager Oracle Developer****Vacancy:** 2**Location:** Rawalpindi**Selection Criteria:**

- **Qualification:** Master / Bachelor Degree in Computer Sciences / Information Technology /Software Engineering
 - **Experience:**
 - Minimum 5 years post qualification relevant Oracle application technical development experience specifically on Oracle ERP Financial / Supply Chain Management / Oracle Projects modules
 - Proficient in SQL, PLSQL, stored procedures, Oracle Forms and Reports in 11g/12C.
 - Experience in OA framework, Interfaces, Standard APIs, Workflow and Alerts.
 - **Preference:** TCA Architecture, Oracle Apps schema and architecture, Integration with other Application
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No. 21

Position: **Assistant Manager Information Communication and Technology**

Vacancy: 1

Location: Lahore

Selection Criteria:

- **Qualification:** Master / Bachelor Degree in Computer Sciences / Information Technology /Software Engineering.
 - **Experience:** Minimum 5 years of hands on experience in implementation of LAN/WAN at some reputed organization.
 - **Preference:** CCNA certification will be an added advantage.
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No. 22

Position: **Information Communication & Technology Officer Quality Assurance**

Vacancy: 1

Location: Rawalpindi

Selection Criteria:

- **Qualification:** Master / Bachelor Degree in Computer Sciences / Information Technology /Software Engineering.
- **Experience:**
 - Minimum 4 years post qualification hands on experience in: -
 - Quality planning in close coordination with Software Analysts
 - Day to day quality control of development tasks
 - Knowledge of Total Quality Management (TQM) implementation
 - Ability to design and implement test cases
 - Well-versed in unit testing, integration testing, white-box testing, black-box testing, end-user testing
 - End-user acceptance
 - Developing and maintaining quality standards for NLC software solutions
 - Project Documentation. End-user manuals
 - Weekly customer relationship management

- **Preference:** Any international certification in quality planning, quality assurance / quality control or minimum 8 year experience
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No. 23

Position: **Information Communication and Technology Officer / Junior ERP Implementer**

Vacancy: 1

Location: Rawalpindi

Selection Criteria:

- **Qualification:** Bachelor Degree in Computer Sciences / Information Technology / Software Engineering / ICMA / ACCA
 - **Experience:** Minimum 4 years post qualification hands on experience in implementation and support to Financial module of ERP (Oracle) with 1 full life cycle experience of R11i/12.
 - **Preference:** Preference will be given to the Oracle Certified Professional in Financial module. Additional certification will be plus point.
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No. 24

Position: **Information Communication and Technology Officer (Network)**

Vacancy: 1

Location: Quetta

Selection Criteria:

- **Qualification:** Bachelor Degree in Computer Sciences / Information Technology / Software Engineering with CCNA / CCNP
 - **Experience:** Minimum 4 years of implementation LAN & WAN in reputed corporate organization. Can configure routers, firewalls, switches etc. Can have knowledge of VPN tunneling. Able to implement security policies.
 - **Preference:** Preference will given to Cisco Certified Network Associate / Professional (CCNA / CCNP) or Juniper Networks Certified Internet Associate / Professional (JNICA / JNCIP)
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No. 25**Position:** **Senior Supervisor Communication****Vacancy:** 1**Location:** Rawalpindi**Selection Criteria:**

- **Qualification:** DAE Telecommunication
 - **Experience:** Minimum 5 years experience in Telecom exchanges and have hands on experience in installation / configuration of PABX exchanges and associated billing through software.
 - **Preference:** Working knowledge of Switches, Router and IP Exchange will be given preference.
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No. 26**Position:** **Senior Accountant / Accountant****Vacancies:** 4**Location:** Rawalpindi**Selection Criteria:**

- **Qualification:** CA / ACCA / ACMA Qual / MBA Fin / M.Com / B.Com
 - **Experience:**
 - CA Fresh
 - ACCA / ACMA Qual with 2 years relevant experience.
 - MBA Finance / M.Com with 3 years relevant experience.
 - B.Com with 9 years relevant experience.
 - **Preference:** Working experience in ERP (Oracle Financials) will be given preference.
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No. 27**Position:** **Assistant Accountant****Vacancy:** 4**Location:** Rawalpindi (2), Gujranwala (1) & Gilgit (1)**Selection Criteria:**

- **Qualification:** MBA Finance / M.Com / B.Com
 - **Experience:**
 - MBA Finance / M.Com Fresh.
 - B.Com with 4 years relevant experience.
 - **Preference:** Working experience in ERP (Oracle Financials) will be given preference.
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No. 28**Position:** **Assistant Auditor****Vacancy:** 1**Location:** Rawalpindi**Selection Criteria:**

- **Qualification:** MBA Finance / M.Com / B.Com
 - **Experience:**
 - MBA Finance / M.Com Fresh
 - B.Com with 4 years relevant experience.
 - **Preference:** Expertise in handling of audit matters in Public / Govt Department will be given preference.
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No. 29**Position:** **Assistant Legal Affairs / Retainer-ship****Vacancy:** 1**Location:** Rawalpindi**Selection Criteria:**

- **Qualification:** LLB / BA
 - **Experience:**
 - LLB with 3 years experience.
 - BA with 15 years experience.
 - **Preference:** Preference will be given to the individual having working experience in District and High Courts.
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No. 30**Position:** **Assistant Superintendent****Vacancy:** 1**Location:** Rawalpindi**Selection Criteria:**

- **Qualification:** BA / B.Sc / FA / F.Sc
 - **Experience:**
 - Military** – Retired NCO with 30 years relevant experience.
 - Civilian** – BA / B.Sc with 14 years relevant experience.
FA / F.Sc with 16 years relevant experience.
 - **Preference:** Retired JCO (Sub / SM) will be given preference. Computer diploma holder will also be given preference.
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No. 31**Position:** **Personal Assistant****Vacancy:** 2**Location:** Rawalpindi**Selection Criteria:**

- **Qualification:** Graduation
 - **Experience:** **Military** – Retired JCO / NCO having 27 years relevant experience.
Civilian – Graduation with 15 years relevant experience.
 - **Preference:** Computer diploma holder will be given preference.
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No. 32**Position:** **Graphic Designer****Vacancy:** 1**Location:** Rawalpindi**Selection Criteria:**

- **Qualification:** MS / BS Computer Science
 - **Experience:** Minimum 3 years experience of Graphic Designer, Adobe Photo Shop, Illustrator, Corel Draw.
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No. 33**Position:** **Technical Associate (Electrical)****Vacancy:** 1**Location:** Rawalpindi**Selection Criteria:**

- **Qualification:** DAE (Electrical) with Computer Qualified / B-Tech (Electrical)
 - **Experience:** Minimum 5 years experience / knowledge on Electrical / Technical matters related to Plant / Equipment / Vehicles.
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No. 34**Position:** **Technical Associate (Mechanical)****Vacancy:** 1**Location:** Rawalpindi

Selection Criteria:

- **Qualification:** DAE (Mechanical) / B-Tech (Mechanical)
 - **Experience:** Minimum 5 years experience / knowledge on Mechanical / Technical matters related to Plant / Equipment / Vehicles.
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No. 35**Position:** **Office Assistant****Vacancy:** 1**Location:** Rawalpindi**Selection Criteria:**

- **Qualification:** Graduation / Intermediate with Computer Diploma & NITB Course
 - **Experience:**
 - Graduation with 3 years experience
 - Intermediate with 5 years experience
 - **Preference:** Preference will be given to the individual having working experience in FWO, NLC.
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No. 36**Position:** **Upper Division Clerk****Vacancy:** 5**Location:** Lahore (1), Rawalpindi (3) & Karachi (1)**Selection Criteria:**

- **Qualification:** **Military** - Matric / Intermediate with knowledge of computer / Office Automation System
Civilian - Intermediate / Graduation with Computer Diploma
 - **Experience:** **Military** - Minimum 10 years experience.
Civilian - Minimum 8 years experience.
 - **Preference:** Retired Hav / NCO with excellent computer skills and knowledge of Office Automation System will be given preference.
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No. 37**Position:** **Technician RFID****Vacancy:** 1**Location:** Rawalpindi**Selection Criteria:**

- **Qualification:** DAE in IT / Network Administration
 - **Experience:** Minimum 3 years in relevant field.
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No. 38**Position:** **Help Desk Technician****Vacancy:** 3**Location:** Quetta (1) & Karachi (2)**Selection Criteria:**

- **Qualification:** DAE Computer IT / Electronics
 - **Experience:** Minimum 3 years of working experience Troubleshoot and resolve complex IT Issues.
 - **Preference:** Diploma in IT / Hardware will be given preference.
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No. 39**Position:** **Senior Supervisor Field Intelligence****Vacancy:** 2**Location:** Rawalpindi**Selection Criteria:**

- **Qualification:** Matriculate & Intelligence Course / Junior NCO Basic Intelligence Course (JNBIC) / Military Police Course Qualified from Armed Forces / Police / FIA.
 - **Experience:** Minimum 15 years experience.
 - **Preference:** Retired JCO / equivalent pay scale from Armed Forces, Rangers, Frontier Corps, Police, FIA, IB.
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No. 40**Position:** **Supervisor Field Intelligence****Vacancy:** 4**Location:** Rawalpindi (1), Ghulam Khan (1), Karachi (1) & Sost (1)**Selection Criteria:**

- **Qualification:** Matriculate & Intelligence Course / Junior NCO Basic Intelligence Course (JNBIC) / Military Police Course Qualified from Armed Forces / Police / FIA.
 - **Experience:** Minimum 8 years experience.
 - **Preference:** Retired JCO / NCO / equivalent pay scale from Armed Forces, Rangers, Frontier Corps, Police, FIA, IB.
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No. 41**Position:** **Supervisor Guest House****Vacancy:** 2**Location:** Rawalpindi (1) & Lahore (1)**Selection Criteria:**

- **Qualification:** Matriculate / Intermediate
 - **Experience:** Minimum 10 years experience of handling administration matters of Guest Room.
 - **Preference:** Retired JCO / NCO having Adm Course will be given preference.
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No. 42**Position:** **Supervisor Administration****Vacancy:** 1**Location:** Gilgit**Selection Criteria:**

- **Qualification:** Graduation / Intermediate / Matriculate.
 - **Experience:** **Military** – Retired NCO having 20 years relevant experience.
Civilian – Graduation with 7 years relevant experience.
Intermediate with 10 years relevant experience.
Matric with 12 years relevant experience.
 - **Preference:** Computer diploma holder will be given preference.
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No. 43**Position:** **Operator Field Intelligence****Vacancy:** 11**Location:** Rawalpindi (5), Lahore (2), Karachi (1) & Quetta (3)**Selection Criteria:**

- **Qualification:** Matriculate & Intelligence Course / Military Police Course Qualified from Armed Forces / Police / FIA.
 - **Experience:** Minimum 10 years experience.
 - **Preference:** Retired soldiers from Army / equivalent pay scale from Navy, Air Force, Rangers, Frontier Corps, Police, FIA, IB.
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No. 44**Position:** **Operator Telephone****Vacancy:** 2**Location:** Rawalpindi**Selection Criteria:**

- **Qualification:** Matric
 - **Experience:** Minimum 5 years experience of line maintenance / exchange operator.
 - **Preference:** Retired Operator / NCO / Soldier from Army Corps of Signals will be given preference.
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No. 45**Position:** **Auto Electrician****Vacancy:** 2**Location:** Rawalpindi**Selection Criteria:**

- **Qualification:** Matric
 - **Experience:** Minimum 5 years experience.
 - **Preference:** Retired Soldier / NCO of Army Corps of EME with relevant experience will be given preference.
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No. 46**Position:** **Vehicle Mechanic (C)****Vacancy:** 2**Location:** Rawalpindi**Selection Criteria:**

- **Qualification:** DAE (Mechanical) / F.Sc / Matric
 - **Experience:** **Military** – Retired NCO / Soldiers having 20 years relevant experience.
Civilian – DAE (Mechanical) / F.Sc with 3 years experience of machinery and heavy vehicles.
Matric with 5 years relevant experience of machinery and heavy vehicles.
 - **Preference:** Retired NCO / Soldier of Army Corps of EME with relevant experience will be given preference.
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No. 47**Position:** **Driver LTV****Vacancy:** 25**Location:** Lahore (1), Karachi (2), Rawalpindi (19) & Gilgit (3)**Selection Criteria:**

- **Qualification:** Matric, with valid LTV License.
 - **Experience:** Minimum 3 years experience of LTV Driving.
 - **Preference:** Retired Soldier with relevant experience will be given preference.
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No. 48**Position:** **Mess Cook****Vacancy:** 3**Location:** Rawalpindi (2) & Gilgit (1)**Selection Criteria:**

- **Qualification:** Matriculate / Middle
 - **Experience:** 10 years experience of cooking
 - **Preference:** Retired Cook Mess from Armed Forces having expertise in cooking Chinese, Italian and traditional foods will be given preference
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No. 49

Position: Waiter
Vacancy: 3
Location: Rawalpindi (2) & Lahore (1)

Selection Criteria:

- **Qualification:** Matric / Middle
 - **Experience:** Should be proficient / efficient in his trade and work.
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No. 50

Position: Sanitary Worker
Vacancy: 8
Location: Rawalpindi (7) & Gilgit (1)

Selection Criteria:

- **Qualification:** Middle / Illiterate.
 - **Experience:** Must be proficient in their trade / work.
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Terms & Conditions

- NLC offers reasonable salary with an attractive package of fringe benefits as per qualification and experience of the individuals.
- Only shortlisted individuals will be called for interview for which No TA / DA will be admissible.
- NLC reserves the right to withdraw / amend the acquiring process at any stage without assigning any reason.
- Last date of submission of applications is **30 September 2019**.
- **Procedure**
 - ❖ Candidates applying for the positions from Serial **01 to 38** should apply through our online portal i.e. **careers.nlc.com.pk**
 - ❖ Candidates applying for the positions from Serial **39 to 50** should send their application on prescribed form (NLCAF-2019 available at NLC website) along with attested photocopies of educational documents, diplomas, experience certificates, CNIC, 2 x passport size photographs and copy of discharge book (In case of JCOs / Soldiers) at **Human Resources Branch, Headquarters National Logistics Cell, near R.A Bazar, Rawalpindi**.